

# MINUTES

## Rules Review Committee



Representative Jean Hunhoff, Chair  
Senator Lance Russell, Vice Chair

Three hundred eighty-sixth meeting  
Thursday  
March 12, 2020

Room 413  
State Capitol  
Pierre, South Dakota

The three hundred eighty-sixth meeting of the Rules Review Committee was called to order by Representative Jean Hunhoff, Chair, at 1:10 p.m. (CT) on March 12, 2020, in Room 413 at the State Capitol, Pierre, South Dakota.

A quorum was determined with the following members present: Representatives Ryan Cwach, Jon Hansen, and Jean Hunhoff, Chair; and Senators Craig Kennedy, Lance Russell, Vice Chair, and Margaret Sutton. Staff members present were Wenzel Cummings, Code Counsel, and Pam Kean, Committee Secretary.

*All material distributed at the meeting is attached to the original minutes on file in the Legislative Research Council (LRC). For continuity, these minutes are not necessarily in chronological order.*

### Approval of Minutes

***Senator Russell moved, seconded by Representative Hansen, that the November 4, 2019, meeting minutes be approved. Motion prevailed on a unanimous voice vote.***

***Senator Russell moved, seconded by Representative Hansen, that the January 13, 2020, meeting minutes be approved. Motion prevailed on a unanimous voice vote.***

### Assignment of Agency Rules

A handout was provided indicating the current agency assignments for the five returning committee members, and the assignments vacated by former member Senator Alan Solano. It was determined that the current assignments for all returning members will remain unchanged for the 2020 Interim. Senator Sutton was assigned to those agencies previously served by Senator Solano.

### Service of Rules (Electronic vs. Hard Copy)

All returning members with the exception of Representative Cwach currently receive documents both electronically and by hard copy; Representative Cwach receives electronic service only. Those service preferences will continue. Senator Sutton requested both electronic and hard copy service. Staff will update Form 12 and Form E-3 as necessary and post the information on the LRC's website.

### **Interim Meeting Schedule**

Staff distributed a handout entitled "2020 Interim Rules Review Committee Proposed Meeting Dates". Following a brief discussion, the 2020 interim meeting schedule was set as follows: April 7, May 5, June 9, July 14, August 18, September 15, and November 10.

### **Adjournment**

***Senator Sutton moved, seconded by Senator Russell, that the meeting be adjourned. Motion prevailed on a unanimous voice vote.***

Chair Hunhoff adjourned the meeting at 1:15 p.m.