**24:05:30:08.02.  Content of due process complaint notice.** The notice required in § 24:05:30:08.01 must include:

 (1)  The name of the child;

 (2)  The address of the residence of the child;

 (3)  The name of the school the child is attending;

 (4)  In the case of a homeless child or youth, available contact information for the child, and the name of the school the child is attending;

 (5)  A description of the nature of the problem of the child relating to the proposed or refused initiation or change, including facts relating to the problem; and

 (6)  A proposed resolution of the problem to the extent known and available to the party at the time.

 A party may not have a hearing on a due process complaint until the party, or the attorney representing the party, files a due process complaint that meets the requirements of this section.

 **Source:** 26 SDR 150, effective May 22, 2000; 33 SDR 236, effective July 5, 2007; 36 SDR 96, effective December 8, 2009.

 **General Authority:** SDCL 13-37-1.1.

 **Law Implemented:** SDCL 13-37-1.1.