**CHAPTER 67:61:04**

**GENERAL MANAGEMENT REQUIREMENTS**

# Section

67:61:04:01 Policy and procedures manual.

67:61:04:02 Statistical data.

67:61:04:03 Compliance -- case record review.

67:61:04:04 Retention of records.

67:61:04:05 Accounting systems, cost reporting, and annual audit.

67:61:04:06 Fees for services.

67:61:04:07 Client orientation.

67:61:04:08 Description of services.

67:61:04:09 Staffing, training, and hours of operation.

67:61:04:10 Support services directory.