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Joint Committee on Appropriations
REPRESENTATIVE DAVID ANDERSON, CO-CHAIR
SENATOR LARRY TIDEMANN, CO-CHAIR

March 26, 2018

Andy Gerlach, Secretary
445 E Capitol Avenue
Pierre, SD 57501

Letter of Intent Regarding Automated Lockbox Services

Dear Secretary Gerlach:

This Letter of Intent sets forth a particular view held by the Joint Committee on Appropriations (JCA) in approving your appropriation in the 2018 Legislative Session. As such, this Letter of Intent seeks to supplement the appropriation with specific policy guidance as approved on March 26, 2018.

While the guidance outlined in this letter does not have the direct force of statutory law, it rests solidly on a long-standing tradition of Legislative-Executive relationships in South Dakota and it will be used by the Joint Committee as a basis for the fiscal oversight of your agency and its continued funding.

The JCA requests the Department of Revenue (DOR) proceed with an analysis of implementing an automated lockbox service within the department for the processing of accounts receivable. The JCA requests a report at the July 2018 interim JCA meeting outlining a project description, goals and objectives, and a cost/benefit analysis of implementing an automated lockbox service.

The JCA proposes an automated lockbox service would produce more efficiencies, streamline processes, and save money for the tax payers of South Dakota. The JCA believes the objectives and outcomes of implementing an automated lockbox service align with the objectives and values of the department. Therefore, the JCA looks forward to the department's cooperation in the analysis.

/s/ Representative Anderson
Representative David Anderson
Lead Co-Chair, Joint Committee on Appropriations

/s/ Senator Tidemann
Senator Larry Tidemann
Co-Chair, Joint Committee on Appropriations

cc: Marty Guindon, Auditor General
Liza Clark, Commissioner, Bureau of Finance and Management