



September 12, 2017

Richard Melmer
2805 W. Bitterroot St.
Sioux Falls, SD 57108-1524

Dear Dr. Melmer:

The Government Operations and Audit Committee has scheduled a meeting for October 5 and 6, 2017, Carnegie Town Hall, in Sioux Falls, to review various issues involving state government.

The Committee requests your attendance at the meeting and please let the Committee know if you intend to appear by September 28, 2017. Also the Committee requests that you provide written answers to the following questions from Committee members by September 28, 2017:

1. Please explain what your role and responsibilities were for both the first and second GEAR UP grants.
2. Please provide the timeline of your work with the GEAR UP grants as a consultant or employee of the Mid Central Educational Cooperative.
3. Who appointed you to the GEAR UP Advisory Board?

Please submit your answers to Tim Flannery, Department of Legislative Audit, 427 South Chapelle, Pierre, SD, 57501 by September 28, 2017 so that the information can be sent to all Committee members in advance of the actual meeting date. The meeting is scheduled to begin at 1:00 p.m. on October 5, 2017 and reconvene on October 6, 2017 at 8:30 a.m.

If you have any questions, please contact Tim Flannery with the Department of Legislative Audit at 773-3595.

Sincerely,

A handwritten signature in blue ink that reads "Deb Peters".

Senator Deb Peters, Chair
Government Operations and Audit Committee

A handwritten signature in blue ink that reads "Jan Hunhoff".

Representative Hunhoff, Vice-Chair
Government Operations and Audit Committee