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South Dakota Legislature
Legislative Research Council

Legislative Program Evaluations Timeline

March 26 Executive Board Meeting

- Executive Board determines process by which it will select program evaluation topics at its April meeting.

First week of April

- List the two new Fiscal/Program Analyst positions approved by the Executive Board, as well as Annie Mehlhaff's Chief Fiscal/Program Analyst position.

April 23 Executive Board Meeting

- Executive Board approves a program evaluations process plan.
- Executive Board approves one or two programs for evaluation during the 2018 interim.

Late April/early May 2018

- On site program evaluation training for LRC Fiscal/Program Analysis staff.
- Fill the two new Fiscal/Program Analyst positions.
- LRC develops a program evaluation scope and work plan for Board-selected program evaluation topic(s).

May 21 Executive Board Meeting

- Executive Board approves or modifies LRC staff-developed program evaluation scope and work plan, or returns the plan to LRC staff for further work. If the plan is returned for further work, the Executive Board will hold a later meeting by phone to consider the revised plan as soon as it is ready.

Late May/early June

- Fill Annie Mehlhaff's Chief Fiscal/Program Analyst position.

Late May-Late October

- Program evaluations conducted by LRC staff.

August 27 Executive Board Meeting

- LRC staff provides update on progress of program evaluation work.

September 9-12

- LRC Fiscal/Program Analysis staff attend NLPES Professional Development Seminar in New Orleans.

November 9 Executive Board Meeting

- LRC presents completed program evaluations to Executive Board. The Board may accept the report or return it to LRC staff for additional work. If the evaluation is returned for additional work, the Executive Board will hold a later meeting, either by phone or on the day of the Governor's budget address, to consider the revised report.