



Joint Committee on Appropriations
REPRESENTATIVE DAVID ANDERSON, CO-CHAIR
SENATOR LARRY TIDEMANN, CO-CHAIR

March 26, 2018

Mr. Scott Bollinger, Commissioner
Bureau of Administration
500 East Capitol
Pierre, SD 57501

Letter of Intent Regarding Bureau of Administration Lean Management Audit

Dear Commissioner Bollinger:

This Letter of Intent sets forth a particular view held by the Joint Committee on Appropriations in approving your appropriation in the 2018 legislative session. As such, this Letter of Intent seeks to supplement that legislation with specific policy guidance as approved on March 26, 2018.

While the guideline does not have the direct force of statutory law, it rests solidly on a long-standing tradition of Legislative-Executive relationships in South Dakota and it will be used by the Joint Committee as one basis for the fiscal oversight of your agency and its continued funding.

It is the intent of the Committee to provide funding from the Legislative Priority Pilot Program Contingency Fund for the purpose of conducting a LEAN audit of one or more of the divisions of the Bureau of Administration. The objectives for this audit may include: identifying new performance measures for greater efficiency, improving the allocation of resources, and enhancing communication with legislators, state employees, and the public. The LEAN audit and the use of the Legislative Priority Pilot Program Contingency Fund was utilized previously for similar audits of the Bureau of Information and Telecommunications and the Department of Labor and Regulation. In order for the JCA to proceed with this project, as per SDCL 4-8A-12, the Executive Board of the Legislature must approve by a majority vote the expenditure of these monies.

Thank you for your cooperation.

A handwritten signature in black ink, appearing to read "David Anderson".

Representative David Anderson
Lead Co-Chair, Joint Committee on Appropriations

A handwritten signature in black ink, appearing to read "Larry Tidemann".

Senator Larry Tidemann
Co-Chair, Joint Committee on Appropriations

cc: Marty Guindon, Auditor General
Liza Clark, Commissioner, Bureau of Finance and Management