

State Board of Internal Controls

FY19 Work Plan

1. **1st Quarterly Meeting (September)**
 - a. **Meeting Work**
 - i. Work plan presentation and discussion
 - ii. GOAC Updates
 - iii. Sub recipient audit findings (if applicable)
 - iv. Framework project update
 - b. **Interim Work**
 - i. Ongoing sub recipient risk assessment project work continues
 - ii. Complete pilot framework implementations
 - iii. Complete Draft Internal Control framework

2. **2nd Quarterly Meeting (November)**
 - a. **Meeting Work**
 - i. Internal Control framework presented to Board
 - ii. Pilot agency internal control reports presented to Board
 - iii. GOAC Updates
 - iv. Sub recipient audit findings (if applicable)
 - b. **Interim Work**
 - i. Complete Internal Control framework with any board changes
 - ii. Ongoing sub recipient risk assessment project work continues

3. **Additional Meeting (December)**
 - a. **Meeting Work**
 - i. Adopt Internal Control framework
 - ii. Adopt ongoing sub recipient risk assessment

4. **3rd Quarterly Meeting (January-March)**
 - a. **Meeting Work**
 - i. Legislative Update
 1. Plan for work derived from changes during legislative session
 - ii. GOAC Updates
 - iii. Sub recipient audit findings (if applicable)
 - iv. Quarterly agency internal control updates (if applicable)
 - v. Discuss future agency framework implementations
 - b. **Interim Work**
 - i. Framework implementations

5. **4th Quarterly Meeting (April – June)**
 - a. **Meeting Work**
 - i. GOAC Updates

- ii. Sub recipient audit findings (if applicable)
- iii. Quarterly agency internal control updates (if applicable)
- iv. Discuss future agency framework implementations
- v. FY20 Work Plan

b. Interim Work

- i. Framework implementations