

# MINUTES

## Executive Board



Senator Brock L. Greenfield, Chair  
Representative G. Mark Mickelson, Vice Chair  
Representative Spencer Hawley, Ranking Minority Member

**Sixth Meeting, 2018 Interim**  
**Friday, November 09, 2018**

**Room 413 – State Capitol**  
**Pierre, South Dakota**

The sixth Executive Board meeting of the 2018 Interim was called to order by Senator Brock L. Greenfield at 9:00 a.m. in room 413 of the State Capitol. A quorum was determined with the following members answering roll call: Senators Jim Bolin (via phone), R. Blake Curd (via phone), Kris Langer (via phone), Jeffrey Partridge (via phone), and Jim Stalzer; Representatives Hugh Bartels, Spencer Gosch, Steven Haugaard, Lee Qualm, Tim Reed, and Mike Stevens; Spencer Hawley, Ranking Minority Member; Representative G. Mark Mickelson, Vice Chair (via phone); and Senator Brock L. Greenfield, Chair. Excused: Senator Billie Sutton.

Staff members present included Jason Hancock, Director; Sue Cichos, Deputy Director; Doug Decker, Code Counsel; Tamara Darnall, Chief Fiscal & Program Analyst; David Ortbahn, Chief Research & Legal Analyst; Scott Darnall, Information Technology Manager; Amanda Marsh, Senior Research Analyst; Emily Kerr, Legislative Attorney; Wenzel Cummings, Senior Legislative Attorney; Jason Simmons, Principal Fiscal & Program Analyst; Amanda Doherty-Karber, Senior Fiscal & Program Analyst; Lucas Martin, Fiscal & Program Analyst; Anita Thomas, Principal Legislative Attorney; Jeff Mehlhaff, Senior Fiscal & Program Analyst; Ariel Hammerquist, Fiscal & Program Analyst; Shane Mattheis, Senior Fiscal & Program Analyst; Alex Timperley, Research Analyst; Hilary Carruthers, IT Support Specialist; and Cindy Tryon, Senior Legislative Secretary.

*NOTE: For purpose of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents distributed at the meeting are attached to the original minutes on file in the Legislative Research Council office. This meeting was webcast live. The archived webcast is available at the LRC website at [sdlegislature.gov](http://sdlegislature.gov).*

### **Approval of Minutes**

***A motion was made by Representative Qualm, seconded by Representative Reed, to approve the minutes of the Monday, August 27, 2018, Executive Board meeting. Motion prevailed on a voice vote.***

### **Management Reports**

**Ms. Sue Cichos, Deputy Director**, said the Legislator information packets were mailed out on Wednesday, November 7, and LRC requests the elected legislators return the completed forms to the office as quickly as possible. The final deadline for Legislative Page applications is November 12, and 75 applications have been received thus far. It is best to have 120-130 applications when making selections. The South Dakota Pharmacists Association and Lynn's Dakotamart Pharmacy will offer a flu shot clinic again this year soon after the start of session. The official legislative photographer has been selected and legislator photographs will be taken in January 2019. The Legislator Update, which is a monthly newsletter during the interim, will again be distributed on a weekly basis during session.

**Mr. David Ortbahn, Chief Research Analyst**, said the research staff have been busy writing Issue Memos and final interim committee reports, as well as drafting legislation. The LRC has received three more initiated measure proposals for the 2020 ballot, two of which are referred laws and one is a constitutional amendment.

Senator Bolin asked what the topic is for the proposed constitutional amendment. Mr. Ortbahn said it addresses wagering on sporting events.

Mr. Ortbahn asked that legislators continue to submit bill requests as soon as possible, as the staff has more time to work on them in November and December.

**Ms. Tamara Darnall, Chief Fiscal & Program Analyst**, reported the fiscal staff was able to meet the deadline for the first two program evaluations requested by the Executive Board. The LRC fiscal staff has received data from the Bureau of Finance and Management regarding the 2020 agency budget requests. These are the agencies' requests and will be revised by the Governor for the Governor's Budget Address. Ms. Darnall announced that Mr. Lucas Martin, Fiscal & Program Analyst, has resigned his position with LRC and accepted a position with the State of Nebraska. The position has been announced as both a fiscal analyst and a program evaluation analyst.

**Mr. Scott Darnall, Information Technology Manager**, said each Legislator is being canvassed as to which type of computer device they would like to use for the 2019-2020 sessions. The IT staff plan to distribute all devices to the Legislators on the day of the Governor's budget address. The iPads used for the previous session will be available for purchase, but they must be returned to LRC first to be erased.

**Mr. Doug Decker, Code Counsel**, said the Code Counsel authorizes the reprinting of a few code volumes each year, and the intention was to reprint the volume including the Constitution this next year. The publisher has been requested to wait on the reprinting of that volume until it can include the constitutional amendment that passed during the 2019 election.

**Mr. Jason Hancock, Director**, said the rekeying of Legislative offices and committee rooms on third and fourth floors of the Capitol continues to move forward. Card reader locks will be added to several of the doors allowing legislators easier access to the floor and committee rooms. A card reader on the door of the LRC office will also mean the staff will not need keys.

### Interim Committee Reports

The LRC 2018 Interim Committee Reports & Judicial Opinions can be found on the LRC website ([Document #1](#)). This is a written report regarding the nine committees and task forces that met during the 2018 interim, as well as the Judicial Opinions as required by rule. The document will be updated after all committees have had the opportunity to conduct their final meetings.

**Senator Deb Soholt, Chair, Access to Mental Health Services Study Committee**, presented the report for the committee which begins on page 1 of document #1. The committee will meet one more time and will finalize the recommendations at that time. The committee will most likely recommend a 2-1-1 line in South Dakota to be used for any type of support including mental health. The call would then be directed to the proper resource. The committee may also propose legislation that simplifies the sharing of information between jurisdictions.

The mental healthcare funnel document ([Document #2](#)) lists the least expensive to most expensive services. Part of the committee report will stress the need to see the triangle as always moving in the right direction and know that proper care does not always need to be at the most expensive level. The committee also looked at virtual mental health assessment. Using the virtual strategy may help address several issues, including the mental healthcare worker shortage.

The study committee is discussing the need to establish five teams to address the issues. The LRC fiscal staff prepared an estimate of what it would cost to host those five teams ([Document #3](#)). Senator Soholt said the establishment of these teams would come from the Executive Board and the Legislative Branch through a resolution and the funding would come from the LRC's budget.

Senator Greenfield thanked Senator Soholt and the members of the interim study committee for their continued work on this subject and requested the final report be sent to the Executive Board members electronically.

**Ms. Amanda Marsh, Senior Research Analyst**, presented the **Ag Land Assessment Task Force** final report which begins on page 3 of document #1. The task force met in July and will meet again later in November. All counties are now at full productivity values for the 2019 assessment year. The November meeting will include receiving the

finalized data results from the soil ratings study conducted by Dr. Matthew Elliot from the South Dakota State University. Legislation may be considered by the task force at that time.

**Representative Mike Stevens** presented the **Code Commission** final report which begins on page 5 of document #1. The Code Commission is responsible for updating the Codified Laws. The Commission considered a proposed revised contract with the publisher of the Code and did renew the contract for another year. There is an issue with the copyright of the annotation of the Code and the Commission is currently reviewing that issue. Representative Stevens commented that the Commission is very fortunate to work with Mr. Doug Decker, Code Counsel, for many years, and the Commission appreciates Mr. Decker's high level of expertise.

**Representative Mary Duvall, Chair, Extraordinary Cost Fund for Special Education Study Committee**, gave the committee's final report which begins on page 7 of document #1. Over the past five years there has been an 11% increase in the number of students in need of special education. For the past two years, the amount of funding requested from the extraordinary cost fund by school districts has exceeded the amount set aside to cover the extraordinary costs. The committee brought forth a package of proposals intended to allow for some time to study this issue comprehensively and find solutions.

The committee submitted five pieces of draft legislation for the Executive Board's consideration. The legislation adds a legislator to the Extraordinary Cost Oversight Board and puts the board in statute; revises the timing of the recalculation of the allocations for the disability levels; adjusts for inflation the amount of the appropriation that may be set aside for extraordinary expenses; creates a Special Education Task Force; and the final piece of legislation is a resolution urging congress to increase federal funding for special education.

Senator Bolin who served as the Vice Chair of the study committee said this was an extensive study of special education. The proposed special education task force is needed to look at special education comprehensively and find long-lasting solutions to the funding issues. The comprehensive study would allow the task force to have recommendations for the 2021 legislature. Senator Bolin said the study committee accomplished its mission and to find long-lasting answers there needs to be a deeper study.

Representative Stevens suggested changing the proposed resolution to say "they meet what they said they would do" rather than asking for increased funding.

***A motion was made by Senator Greenfield, seconded by Representative Qualm, to accept the report of the Extraordinary Cost Fund for Special Education Study Committee as being within the assigned scope of the study. Motion prevailed on roll call vote with 11 voting AYE, 4 EXCUSED. Voting AYE: Langer, Partridge, Stalzer, Bartels, Gosch, Haugaard, Qualm, Reed, Stevens, Hawley, and Greenfield. EXCUSED: Bolin, Curd, Sutton, and Mickelson.***

**Ms. Emily Kerr, Legislative Attorney**, presented the **State-Tribal Relations Committee** report which begins on page 21 of document #1. The committee met on October 1 in Pierre. At that meeting, the Department of Corrections gave a briefing on incarceration rates, parole programs and inmate earned discharge credits. The committee also heard testimony on the Fathers Against Meth program. Future meeting dates for this interim have not yet been set.

**Representative Jean Hunhoff, Chair, Rules Review Committee**, gave the committee's final report which begins on page 19 of document #1. The committee met seven times thus far and will have one more meeting this interim. The written report lists all the agencies that presented rules thus far and the agencies that will be presenting rules at the final meeting. The committee is responsible for reverting the rules that do not meet all the steps required for adoption.

Representative Haugaard, member of the Rules Review Committee, commented that it is incumbent upon the committee to rein things in when it comes to enacting rules, and the committee did find areas where agencies did over step their authority.

Representative Hunhoff said the LRC staff, at the committee's request, has been working to get the word out about the rules process and to make it easier for constituents to have access to the rules process.

**Representative Jean Hunhoff, Chair, Government Operations & Audit Committee (GOAC)**, gave the committee's final report. The committee met seven times during the interim. The 52-page GOAC report starts on page 23 of the full interim committee final report document [\(Document #1\)](#). Representative Hunhoff listed the many agencies giving reports to GOAC this interim. The committee works with the agencies to achieve measurable outcomes and review what the state is getting for the dollars spent.

Representative Hawley asked about GOAC taking over the performance management review process established by the Legislative Planning Committee (LPC) when it was dissolved. Representative Hunhoff said GOAC continues working on the directives set by the LPC but this is a new mindset for the agencies and it will take some time for this process to be fully workable.

Senator Partridge asked if GOAC faced any limitations due to confidentiality. Representative Hunhoff said the issue has been with the agencies not knowing what GOAC is looking for and the agency has to return with the required information. It is not that the agencies are resistant, but more that the system is not in place to provide the data the committee needs. Representative Hunhoff said there may need to be a statutory change at some time to allow GOAC to obtain the agency information needed.

**Representative David Anderson, Chair, Interim Joint Committee on Appropriations (JCA)**, gave the committee's final report which begins on page 9 of document #1. The Interim JCA held four meetings this interim and will have another meeting in December. The committee approves Letters of Intent (LOI) at the first meeting of the interim. Although they do not have the force of law, the LOIs allow for fiscal oversight of state agencies regarding the appropriations approved during session. The June meeting included LOI follow-up, as well as review of the state employee health plan and monitoring Medicaid. Some LOIs were finalized at the July meeting, as well as hearing a report on the year-end financial numbers and the revenue and expenditure estimates. The December 3 meeting will include hearing updated financial reports as well as reviewing the school waivers. Representative Anderson concluded his report saying as of today revenues are up about \$6 million above the revenue estimates.

### **Investment Council Report**

**Mr. Matt Clark, State Investment Officer, SD Investment Council**, gave the Trust Fund Report [\(Document #4\)](#). The Trust Funds included in the report are the Health Care Trust, Education Enhancement Trust, Dakota Cement Trust, and the School & Public Lands Trust.

**Mr. Rob Wylie, Executive Director, SD Retirement System (SDRS)**, said the SD Retirement System will be 100% funded again in December. Mr. Wylie added that the success of the Retirement System is due to the variable structure and the flexibility the SDRS is allowed because of prior actions of the Legislature.

### **Judicial Opinions**

**Mr. Wenzel Cummings, Senior Legislative Attorney**, presented the Judicial Opinions which can be found starting on page 15 of the *2018 Interim Committee Reports & Judicial Opinions* [\(Document #1\)](#). The LRC is required by statute to prepare an annual report noting "opinions of state and federal courts issued in the preceding year." The report may include recommendations for "corrective action if it is determined that the opinion of the court may be adverse to what was intended by the Legislature or if the court's opinion has identified an appropriate area for legislative action." The report includes summaries of eight cases and recommendations for addressing the courts' findings.

***A motion was made by Representative Reed, seconded by Representative Haugaard, to forward the Judicial Opinions report recommendations to the appropriate policy committees for possible legislative action. Motion prevailed on a roll call vote with 8 voting AYE, 7 EXCUSED. Voting AYE: Stalzer, Bartels, Gosch, Haugaard, Qualm,***

***Reed, Hawley, and Greenfield. EXCUSED: Bolin, Curd, Langer, Partridge, Sutton, Stevens, and Mickelson.***

### **LRC Bill Drafting Process Task Force Update**

Mr. Cummings talked to the board about the LRC bill drafting task force that is working on evaluating the current bill drafting process and discussing changes to the process that could make the system more efficient. The task force heard from several vendors that provide products to other states' legislatures to hear what those vendors could do to improve the South Dakota drafting process.

Director Hancock said that in talking to the vendors and other states' legislative staff, to contract for a new bill drafting process could cost between \$4-\$12 million and would still require a lot of work on the part of the LRC IT staff. Discussions with the LRC IT staff have resulted in the staff believing the system can be created in-house. In doing so, the LRC would need to hire an additional high-level position to serve as the project coordinator for the new drafting system. The estimate for developing this in-house is \$600,000. At this time, there is an FTE available through Legislative Audit, but the LRC would look to add an FTE in the future, and LRC does need the Executive Board's authorization to move forward.

Representative Mickelson said he appreciates the LRC taking this on and applauds the fact that the project is already to this stage.

Senator Partridge said he is uncomfortable with starting this project without a professional plan in place, and that the Executive Board is allowing the LRC to start something that cannot be finished.

Representative Mickelson said he is comfortable with moving forward but understands why members may have some hesitation. Representative Mickelson suggested finding someone who has been through this process to act as an advisor. Director Hancock said he would look into finding someone who can review LRC's plans.

Representative Reed said he agrees the system would best be developed within the office but would like to have someone at a higher level of experience be brought in to review the project.

Representative Stevens had concerns with the difference between \$600,000 for this to be done in-office and at least \$4 million to hire it done.

Senator Stalzer explained when hiring an outside company, the price includes much more than the product; it includes the salespeople, support staff, training department, advertising and so much more. Also, when using someone else's product there has to be compromises. The LRC office knows best as to what is needed for South Dakota than hiring an outside vendor to come in and decide that for us.

***A motion was made by Representative Hawley, seconded by Representative Bartels, to authorize the LRC to hire an IT Project Coordinator, using a vacant FTE within the Legislative Branch appropriation, and contract for additional programming assistance, to upgrade the Legislature's Lawmaker and work flow systems, as previously authorized by the Board in August, up to \$600,000 through the 2021 legislative session. The Director shall increase the Legislature's FY 2020 budget request by one FTE and apply to the Executive Board for funding from the Legislative Priority Program Contingency Fund if the current LRC appropriation is unable to cover costs associated with this project. Motion prevailed on a roll call vote with 8 voting AYE, 5 voting NAY, and 2 EXCUSED. Voting AYE: Stalzer, Bartels, Gosch, Haugaard, Qualm, Hawley, Mickelson, and Greenfield. Voting NAY: Curd, Langer, Partridge, Reed, and Stevens. Excused: Bolin and Sutton.***

### **Program Evaluation Report**

The **Dakota at Home Program Evaluation Report** was presented by **Mr. Jason Simmons, Principal Fiscal & Program Analyst; Ms. Amanda Doherty-Karber, Senior Fiscal & Program Analyst; and Mr. Lucas Martin, Fiscal & Program Analyst ([Document #5](#))**. Dakota at Home is a disability resource center and people reach out to the service to learn

about the options for long-term care. The fiscal staff discussed the research that was done and the data that was collected to reach the findings found in the report. The LRC staff could not shadow the Dakota at Home staff due to the Department of Human Services having confidentiality concerns.

Senator Partridge asked if there are additional tools the staff might need for future program evaluations. Mr. Simmons said perhaps the legislature could assist with gaining access to information from the agencies. There are policies in place regarding confidentiality and the departments need to know the LRC can be trusted with confidential information.

***A motion was made by Representative Hawley, seconded by Representative Stevens, to accept the Dakota at Home program evaluation report, and to forward the report on to all standing committee chairs. Motion prevailed on a roll call vote with 11 voting AYE, 4 EXCUSED. Voting AYE: Langer, Stalzer, Bartels, Gosch, Haugaard, Qualm, Reed, Stevens, Hawley, Mickelson, and Greenfield. EXCUSED: Bolin, Curd, Partridge, and Sutton.***

### Issue Memos

**Ms. Anita Thomas, Principal Legislative Attorney**, presented the **State Brand Board Issue Memo** ([Document #6](#)). The issue memo provides historical information regarding the State Brand Board. The purpose is to provide brand services to stock growers. The fees the brand board collect are statutorily capped. The information in the report is offered to help formulate questions as to how the brand board conducts its business now and how it plans to conduct it in the future. The issue memo reports that in comparison to other states, South Dakota is the third least costly in brand recording fees and even if the fees were doubled South Dakota would remain well below that being charged by most states in the region.

**Mr. Wenzel Cummings, Senior Legislative Attorney**, presented the **Religious Organization Tax Exemptions Issue Memo** ([Document #7](#)). The memo explains the various forms of tax exemptions to religious organizations throughout both state and federal law. All states have some form of religious organization tax exemptions.

Mr. Wenzel Cummings presented the **Workers' Compensation Issue Memo** ([Document #8](#)). Workers' compensation is an insurance program designed primarily for the benefit of employees who are injured in the workplace. The primary goal of workers' compensation is to provide wage replacement for employees injured on the job, not to pay injured employees for their injuries. The Department of Labor administers and enforces workers' compensation. The issue memo provides an overview of the insurance, types of compensation, and the hearing process.

**Ms. Amanda Marsh, Senior Research Analyst**, presented the **Comparison of the Neighboring State Tax Systems Issue Memo** ([Document #9](#)). This issue memo updates and revises an issue memo written in 1995. The memo explores the major state taxes and provides tax revenues and rates for South Dakota and surrounding states.

Ms. Amanda Marsh presented the **Tax Exempt Property Issue Memo** ([Document #10](#)). This issue memo updates and revises older issue memos, analyzing the types and values of property that is exempt from property tax. The total land and building value for the exemptions identified in this memo is \$17.6 billion in 2017, which is more than 15% of the \$91 billion of the 2017 total assessed valuation. In 1997, the land and building value for the exemptions was 5% of the total assessed valuation.

**Mr. Jeff Mehlhaff, Senior Fiscal & Program Analyst**, presented the **Unclaimed Property Issue Memo** ([Document #11](#)). The unclaimed property program is under the direction of the State Treasurer's office. The issue memo gives the history of the unclaimed property program on both the national and state levels. Currently, the State receives about \$80 million annually in unclaimed property receipts and pays out approximately \$27 million in claims. About 7% of the claims are paid out to South Dakotans, leaving 93% of the claims paid to other states and foreign entities.

**Ms. Emily Kerr, Legislative Attorney**, presented the **Electronic Cigarette Regulation Issue Memo** ([Document #12](#)). This issue memo provides information on recent history and developments in tobacco products. The regulations on these products change on a daily basis and users, retailers, and states face the challenge of staying abreast of those changes in regulations and laws.

Ms. Emily Kerr presented the **Driving Exam Language Offerings Issue Memo** ([Document #13](#)). South Dakota is one of the few states that does not offer the written driver license examination in languages other than English. This issue memo includes the languages other states offer for the exams, as well as court findings, and issues and concerns. In South Dakota, an individual may use a translator for the written exam, but the person taking the test is responsible for finding, hiring, and paying the translator.

**Mr. Doug Decker, Code Counsel**, presented **The Administrative Rules Promulgation Process: A Primer Issue Memo** ([Document #14](#)). This memo is a revision of the memo first written in 1996 and provides a brief overview of the rules promulgation and rules review process with an emphasis on those areas of special interest to the Legislature. The memo presents the background of the rules process, the role of the LRC, the procedure for adopting rules, and the role of the Interim Rules Review Committee. While agencies must have flexibility in adopting rules, limits must be placed in statute.

*A motion was made by Representative Hawley, seconded by Representative Haugaard, to adopt the nine issue memos as presented. Motion prevailed on a roll call vote with 10 voting AYE, 5 EXCUSED. Voting AYE: Langer, Stalzer, Bartels, Gosch, Haugaard, Qualm, Reed, Stevens, Hawley, and Greenfield. EXCUSED: Bolin, Curd, Partridge, Sutton, and Mickelson.*

### Program Evaluation Report

The **Drug Courts Program Evaluation Report** was presented by **Ms. Ariel Hammerquist, Fiscal & Program Analyst; Mr. Jeff Mehlhaff, Senior Fiscal & Program Analyst; and Mr. Shane Mattheis, Senior Fiscal & Program Analyst** ([Document #15](#)). The South Dakota Drug Courts Program was first implemented in 2007 and currently has ten drug courts with the intention of reducing recidivism rates for participants all who have been found guilty of some type of drug offense. The evaluation team discussed the research that was done and the data that was collected to reach the findings presented in the report.

**Mr. Greg Sattizahn, Court Administrator, Unified Judicial System**, commented on the Drug Courts Program Evaluation Report. The UJS finds it validating to see these results through others' eyes. The DUI and drug courts are rolled together within the circuits and UJS will review the possibility of separating those two programs for reporting purposes. Mr. Sattizahn commended the LRC staff on how quickly they were able to learn about the drug courts program.

*A motion was made by Senator Greenfield, seconded by Representative Stevens, to accept the Drug Courts program evaluation report. Motion prevailed on a roll call vote with 10 voting AYE, 5 EXCUSED. Voting AYE: Langer, Stalzer, Bartels, Gosch, Haugaard, Qualm, Reed, Stevens, Hawley, and Greenfield. EXCUSED: Bolin, Curd, Partridge, Sutton, and Mickelson.*

### Legislative Intern Update

**Ms. Emily Kerr, Legislative Attorney, and Mr. Lucas Martin, Fiscal & Program Analyst**, said there were 36 applicants for the Legislative Intern program this year. The program is in the selection and offering process now. Ms. Kerr said several more applications than usual were received from Black Hills State University students this year.

Representative Hawley said the current Democrat leadership are making their Intern selections now and the new leadership will make the actual intern assignments.

### LRC Personnel Manual Update

Director Hancock ([Document #16](#)) told the Board about minor proposed changes to the LRC Personnel Manual. The first change states that additional presidentially or gubernatorially declared holidays need to be approved by the Chair of the Executive Board. The second change removes the reference to the Personnel Subcommittee, as that no longer exists. And the third clarifies the leave without pay policy.

***A motion was made by Representative Reed, seconded by Representative Gosch, to adopt the changes to the LRC Personnel Manual as presented. Motion prevailed on a roll call vote with 8 voting AYE, 7 EXCUSED. Voting AYE: Stalzer, Bartels, Gosch, Haugaard, Qualm, Reed, Hawley, and Greenfield. EXCUSED: Bolin, Curd, Langer, Partridge, Sutton, Stevens, and Mickelson.***

### New Legislator Orientation Planning

Director Hancock distributed copies of the draft 2019 New Legislator Orientation Agenda ([Document #17](#)). The first day of the orientation will focus on how to conduct legislative business, and Director Hancock said he would appreciate any veteran legislators' assistance with that part of the agenda. It was suggested that a panel of sophomore legislators be added to the agenda to present information regarding things they wish they would have known their first year in the Legislature.

### Legislative Joint Rules

Director Hancock went through the proposed changes to the Legislative Joint Rules. ([Document #18](#)). Some of the changes bring the rules into the technology age and some are proposed to clean up current language. With the approval of the Executive Board, the proposed changes will be submitted to the Joint Legislative Procedure Committee for final action.

***A motion was made by Representative Hawley, seconded by Senator Stalzer, to approve for submission to the Joint Legislative Procedure Committee the proposed changes to the Joint Rules, as written. Motion prevailed on a roll call vote with 8 voting AYE, 7 EXCUSED. Voting AYE: Stalzer, Bartels, Gosch, Haugaard, Qualm, Reed, Hawley, and Greenfield. EXCUSED: Bolin, Curd, Langer, Partridge, Sutton, Stevens, and Mickelson.***

### Executive Board Meeting Dates

Director Hancock said the Executive Board had suggested setting the meeting dates early for the coming year to help legislators when making the decision to run for a seat on the Executive Board ([Document #19](#)).

***A motion was made by Representative Hawley, seconded by Representative Bartels, to approve the 2019 Executive Board meeting dates, as presented. Motion prevailed on a roll call vote with 8 voting AYE, 7 EXCUSED. Voting AYE: Stalzer, Bartels, Gosch, Haugaard, Qualm, Reed, Hawley, and Greenfield. EXCUSED: Bolin, Curd, Langer, Partridge, Sutton, Stevens, and Mickelson.***

### Other Business

**Representative Tim Reed** gave a report on the October Streamlined Sales Tax Governing Board meeting. The organization continues to work on a federal sales tax implementation. **Representative Hugh Bartels** announced that Representative Reed was elected to the Executive Board of the Streamlined Sales Tax organization at the October meeting.



### **Adjourn**

***A motion was made by Representative Hawley, seconded by Representative Bartels, that the Executive Board be adjourned and reconvene as the Bonding Committee. The motion prevailed on a voice vote.***

The Board adjourned at 3:40 p.m.