

State of South Dakota

EIGHTY-SIXTH SESSION
LEGISLATIVE ASSEMBLY, 2011

947S0391

HOUSE BILL NO. 1140

Introduced by: Representatives Munsterman, Abdallah, Hawley, Kirkeby, Nelson (Stace), Perry, and Verchio and Senators Rave, Gray, Schlekeway, and Tidemann

1 FOR AN ACT ENTITLED, An Act to require the development of school safety plans and to
2 require the conduct of lockdown drills in accredited schools.

3 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF SOUTH DAKOTA:

4 Section 1. Each accredited school shall have a school safety plan. The plan shall be
5 developed by a school safety team appointed by the principal of the accredited school. The team
6 shall consist of the building principal, a teacher, a counselor, the school resource officer or
7 another law enforcement official if a school resource officer is not available, an emergency
8 management professional, a member of the local fire department, and a custodian at the school.

9 Section 2. A school safety plan shall include:

- 10 (1) The person in charge if a violent incident occurs, and a designated substitute;
- 11 (2) Policies and procedures for the safe evacuation of students, teachers, other school
12 personnel, and visitors from the school in the event of a violent incident, including
13 both lockdown and evacuation plans;
- 14 (3) Protocols for responding to the immediate physical harm of anyone present in the
15 school building during a violent incident;



- 1 (4) The establishment of both an internal and external communications system for use
2 during emergencies;
- 3 (5) The designation of an emergency response team including school personnel, local
4 law enforcement officials, and other emergency response agencies;
- 5 (6) A checklist of all necessary equipment that the emergency response team will need
6 to fulfill its duties, and information on how the team members will gain access to the
7 necessary equipment; and
- 8 (7) The designation of a post-incident response team including appropriate school
9 personnel, medical personnel, mental health personnel, and others who can assist the
10 school community in coping with the aftermath of the violent incident.

11 Section 3. Once the school safety plan is developed, the school safety team shall meet to
12 ensure the plan is being followed and to institute any needed changes in the plan, protocol, or
13 procedures surrounding emergency and crisis planning within the school building.

14 Section 4. In addition to preparing the school safety plan, each accredited school shall
15 conduct a lockdown drill at least once per year. The date and time of the lockdown drill shall
16 be recorded and kept on file in the offices of both the school and the school superintendent. The
17 lockdown drill shall be conducted in the presence of the building principal or vice-principal, the
18 school resource officer or another law enforcement official if a school resource officer is
19 unavailable, and any other persons requested to assist.

20 Section 5. At each accredited school, at least one annual meeting shall be conducted to
21 review and update the school's emergency and crisis response plans, protocols, and procedures.
22 Each meeting shall include members of the school safety team and any other individuals
23 helping to build the school safety plan, and they shall be provided notice of the meeting by the
24 building principal at least thirty days in advance. The building principal shall keep accurate

- 1 minutes of each meeting that include any changes that are made to the school safety plan at the
- 2 meeting.