



**Legislative  
Research  
Council**

# **EXECUTIVE BOARD TRAVEL POLICY MAY 1, 2013 – JUNE 30, 2014**

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**Senator Ryan Maher, Chair  
Representative Lance Carson, Vice-chair  
Senator Larry Lucas, Ranking Minority Member**

The Executive Board of the South Dakota Legislature has established a Travel Policy for attendance at out-of-state meetings for the period **May 1, 2013 through June 30, 2014**. All legislative out-of-state travel not in accordance with the guidance received in this memorandum will not be reimbursed.

All requests for travel must be approved by Executive Board Chair. Any legislator who wishes to attend a national meeting but will not be seeking reimbursement from state funds may do so without prior approval.

A legislator, who has been selected as a member of a committee of the National Conference of State Legislators, the Council of State Governments, the Midwestern Legislative Conference or the American Legislative Exchange will be reimbursed for travel expenses. Any member of the executive governing board of the NCSL, CSG, MLC or ALEC will be reimbursed for travel expenses to attend board meetings.

Legislators and individuals appointed to the Streamlined Sales Tax Project, the Uniform Laws Commission, the Education Commission of the States, and the International Legislative Forum (through June 30, 2013) will be reimbursed for expenses to attend these meetings.

All legislative travel reimbursements are subject to the Rules of the South Dakota Board of Finance.

**This policy is effective for May 1, 2013 to June 30, 2014.**

**All previous travel policies adopted by the Executive Board are superseded by this policy.**