

20:68:04:01. Plan of supervision. The training supervisee and training supervisor shall sign a written training supervision agreement on a form designated by the board. The agreement must be approved by the board prior to beginning the training experience. The supervisee shall file the written training supervision agreement with the board that contains the following:

- (1) The supervisee's name and mailing address;
- (2) The supervisor's name and mailing address;
- (3) The supervisor's qualifications including license number and issue date;
- (4) The supervisor's place of employment;
- (5) The supervisee's signed acknowledgement and agreement to adhere to the ACA Code of Ethics; and
- (6) The setting where the counseling experience will occur.

If it is necessary for the supervisee to change supervisors, the supervisee shall contact the board within 30 days of the change and provide an updated training supervision agreement.

Source: 18 SDR 67, effective October 16, 1991; 22 SDR 97, effective January 24, 1996; 25 SDR 85, effective December 22, 1998; 28 SDR 51, effective October 14, 2001; 32 SDR 32, effective August 29, 2005; 34 SDR 73, effective September 17, 2007.

General Authority: SDCL 36-32-26.

Law Implemented: SDCL 36-32-13(6), 36-32-26.

Reference: **ACA Code of Ethics**, 2005 edition, American Counseling Association. Free copies may be obtained by writing to ACA Distribution Center, P.O. Box 791019, Baltimore, MD 21279-1019, by contacting ACA at 800-422-2648 x 222, or online at www.counseling.org.