



**Joint Committee on Appropriations**  
REPRESENTATIVE CHRIS KARR, CO-CHAIR  
SENATOR JOHN WIIK, CO-CHAIR

May 27, 2020

Mike Leidholt, Secretary  
Department of Corrections  
3200 East Hwy 34, c/o 500 East Capitol Ave  
Pierre, SD 57501

Ms. Laurie Gill, Secretary  
Department of Social Services  
700 Governor's Drive, Kneip Building  
Pierre, SD 57501

Ms. Shawnie Rechtenbaugh, Secretary  
Department of Human Services  
3800 East Hwy 34, Hillview Plaza  
Pierre, SD 57501

### **Letter of Intent Regarding Overtime**

Dear Department Leaders,

This Letter of Intent sets forth a particular view held by the Joint Committee on Appropriations (JCA) in approving your appropriation in the 2020 Legislative session. As such, this Letter of Intent seeks to supplement that legislation with specific policy guidance as approved on May 27, 2020.

While the guidance does not have the direct force of statutory law, it rests solidly on a long-standing tradition of Legislative-Executive relationships in South Dakota and it will be used by the Joint Committee as one basis for the fiscal oversight of your agency and its continued funding.

The JCA held discussions throughout the legislative session regarding overtime usage and difficulties in recruiting and retaining employees at correctional facilities, the South Dakota Human Services Center (HSC), and the South Dakota Developmental Center (SDDC).

It is the intent of the JCA that the Department of Corrections, Department of Social Services, and Department of Human Services report to the JCA by November 1, 2020 detailing the following items:

- The amount of overtime paid by the DOC, HSC, and SDDC between May 1<sup>st</sup> and September 30<sup>th</sup>.
  - Number of vacancies at each facility by month.
  - Overtime hours and amount of general, federal, and other funds utilized for payment of overtime at each facility by month.
  - Details on 12-hour shift implementation and the effect on overtime and vacancies, if applicable.
- Report on ongoing efforts and a plan by DOC, DSS, and DHS to reduce overtime and increase employee retention at each facility.

FY 2021 Letter of Intent

May 27, 2020

Page 2

Thank you for your cooperation.

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Representative Chris Karr  
Lead Co-Chair, Joint Committee on Appropriations

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Senator John Wiik  
Co-Chair, Joint Committee on Appropriations

cc: Marty Guindon, Auditor General  
Liza Clark, Commissioner, Bureau of Finance and Management