



**Joint Committee on Appropriations**  
REPRESENTATIVE CHRIS KARR, CO-CHAIR  
SENATOR JOHN WIIK, CO-CHAIR

May 27, 2020

Dr. Ben Jones, Secretary  
Department of Education  
800 Governors Drive  
Pierre, SD 57501

Mr. Josh Haeder, State Treasurer  
Office of the State Treasurer  
500 E. Capitol Ave.  
Pierre, SD 57501

Mr. Steve Barnet, Secretary of State  
Office of the Secretary of State  
500 E. Capitol Ave.  
Pierre, SD 57501

#### **Letter of Intent Regarding Zero Based Budgeting**

Dear Agency Leaders:

This Letter of Intent sets forth a particular view held by the Joint Committee on Appropriations (JCA) in approving your appropriation in the 2020 Legislative session. As such, this Letter of Intent seeks to supplement that legislation with specific policy guidance as approved on May 27, 2020.

While the guidance outlined in this letter does not have the direct force of statutory law, it rests solidly on a long-standing tradition of Legislative-Executive relationships in South Dakota and it will be used by the Joint Committee as a basis for the fiscal oversight of your agency and its continued funding.

The JCA requests the Department of Education – Administration, Secretary of Education Budget Unit, the State Treasurer –Treasury Management Budget Unit, and the Secretary of State use the zero-based budget process, to be jointly developed by the Legislative Research Council and the Bureau of Finance and Management, for the Fiscal Year 2022 budget submission.

The JCA believes a zero-based budget request will lead to more thorough planning, better budgetary information, more efficient allocation of resources, and a greater understanding of the programs within this budget unit.

Thank you for your cooperation.

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Representative Chris Karr  
Lead Co-Chair, Joint Committee on Appropriations

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Senator John Wiik  
Co-Chair, Joint Committee on Appropriations

cc: Marty Guindon, Auditor General  
Liza Clark, Commissioner, Bureau of Finance and Management